

## **Inafa' Maolek Fee Schedule**

Fees charged for Inafa' Maolek's services shall correspond to the organization's most recent fee schedule. As of June 23, 2016, the fee schedule approved by the Board of Directors is as follows:

Civil Cases: All civil cases referred to mediation at Inafa' Maolek will be charged \$250.00 per disputant, for the first two hour session. All sessions subsequent to the first session will be \$200 per party, per session. Additionally, should the client insist on an attorney led mediation, the fee would be \$300 per party, for the first two hour session; and \$250 for each subsequent session.

All Other Cases: All other cases referred to mediation at Inafa' Maolek will be charged \$150 per disputant, per session.

### **1. Payment Deadline**

The fees shall be paid prior to the onset of the mediation session. If payment is remitted thereafter, a \$50 penalty charge will incur. If the payment is not received, the case may be rescheduled until the payment is received or the party's attorney agrees in writing to serve as the guarantor for the client. Pro se clients who are court ordered to attend mediation must show proof of financial indigence approved by the court.

The case manager will advise the parties of the fees during the pre-mediation process. The Executive Director has the authority to modify fees for documented special circumstances.

### **2. Fee Reductions**

In extreme cases where the cost of mediation would result in severe financial hardship, a party may apply for a reduction in fees by completing Inafa' Maolek's financial disclosure form and submitting supporting documentation. Fee reduction decisions shall be made by a committee appointed on an ad hoc basis by the Executive Director. Initiating this process may delay the scheduling of the mediation session.

### **3. Late Fees**

A late fee of 1.5%, per month, not to exceed 18% per annum, will be added to any balance remaining after 30 days.

### **4. Cancellations**

Parties that fail to attend a scheduled mediation shall be charged a cancellation fee of 50% of the total cost of the service unless Inafa' Maolek is given at least 48 hours advanced notice of the cancellation.

In court referred cases, cancellation fees shall be assessed upon the violating party. Judges shall be informed of any late cancellations made by the disputants.

## MEDIATION SERVICES

Case Type	Description	Fees	
		First Session	2+ Sessions
Civil Cases	Case manager will assign the case to one of the IM volunteer mediators, regardless of industry background	\$250 per disputant for the first session	\$200 per disputant for all subsequent sessions
Civil Cases-AMR (Attorney Mediator Requested)	Disputant(s) request IM volunteer mediator that is an attorney	\$300 per disputant for the first session	\$250 per disputant for all subsequent sessions
All Other Cases	Case types include but are not limited to guardianship, custody, divorce, access & visitation, probate, restorative justice, etc.	\$150 per disputant, per session	

**All payments are due prior to the lead mediator opening the mediation session. Accounts that are not paid on time will be assessed a \$50.00 late fee.**

For more information regarding Inafa' Maolek services & fees, please call (671) 475-1977.